

## Overview of the eTravel Service (eTS) Master Contracts

GSA, with the support and collaboration of over 23 federal agencies, awarded three Firm-Fixed-Price (FFP), Indefinite Delivery / Indefinite Quantity (IDIQ) contracts, each with a ten-year term, for the provision of web-based, end-to-end travel management services to the Federal Government.

The integrated and collaborative participation of these federal agencies served to ensure that the vast majority of government-wide travel management needs were met. These agencies were closely involved in the acquisition strategy, planning, and development of the government-wide travel management requirements. Plus, they played an important role in the evaluation and selection of the awarded eTS solutions. Therefore, the need for agencies to conduct extensive evaluations should be minimal and the placement of task orders should occur in a quick and simple manner.

Because it is a multiple-award, IDIQ contract, eTS falls under the ordering provisions of FAR Subpart 16.5 "Indefinite-Delivery Contracts". Under these guidelines, formal proposals are not required in order to place a task order. However, agencies are required to provide fair opportunity to all vendors. Fair opportunity can be accomplished through agency review of vendor information available on the Web, eTS marketing publications, or contact with master contract vendors. The eTS PMO strongly recommends that vendor interviews and eTS demonstrations (if required) be conducted to ensure clear understanding of vendor solutions, determine appropriate implementation service levels, and negotiate price reductions for Contract Line Item Numbers (CLINs) other than the Reservation and Fulfillment and Authorization and Voucher CLINs. The task order issuance process described in this section is FAR compliant for IDIQ contracts.

## eTS Vendors

Following are the eTS vendors and details on where to obtain additional information for each:

eTS Vendor	For more information:
CW Government Travel (CWGT)	Project Manager: Dan Lee (763) 212-5418 <a href="mailto:dalee@carlson.com">dalee@carlson.com</a> Contract Administrator: Lottie Myers (210) 805-3763 <a href="mailto:lmeyers@carlson.com">lmeyers@carlson.com</a>
Electronic Data Systems (EDS)	Project Manager: Darren Collins (703) 742-1444 <a href="mailto:darren.collins@eds.com">darren.collins@eds.com</a> Contract Administrator: Eddi Loreda (703) 742-1671 <a href="mailto:eddi.loredo@eds.com">eddi.loredo@eds.com</a>
Northrop Grumman Mission Systems (NGMS)	Project Manager: Leo Hergenroeder (703) 968-2382 <a href="mailto:leo.hergenroeder@ngc.com">leo.hergenroeder@ngc.com</a> Contract Administrator: Charlene Fines (703) 968-2220 <a href="mailto:charlene.fines@ngc.com">charlene.fines@ngc.com</a>